

New York State

Probation Commission Meeting

Minutes of November 13, 2018 Meeting

Members: Robert Maccarone, Deputy Commissioner and Director-OPCA
Paul McDonnell, Counsel to Chief Administrative Judge Lawrence Marks (on phone)
Linda Shields, Community Member, Retired Probation Director
Rocco Pozzi, Commissioner Westchester County Probation (on phone)
Andrew Sicherman, Commissioner Onondaga County Probation
Wayne D'Arcy, Retired Probation Supervisor

DCJS Staff: John H. Adams, Executive Deputy Commissioner, DCJS
Present Matthew Charton, Interstate Compact Unit Manager, OPCA
Gary Govel, Adult Operations Unit Manager, OPCA
Patty Clements, Training Unit Director, OPCA
Frank Cangiano, Community Correction Rep 2, Re-Entry Unit, OPCA
David Lewis, Community Corrections Rep 1, Adult Operations, OPCA
Daniel Robertello, Community Correction Rep 2, Training Unit, OPCA
Colleen Thorn, Community Correction Rep 2, Adult Operations, OPCA
Michele Clarke, Community Corrections Rep 3, Re-Entry Unit, OPCA
Teresa Scanu-Hansen, Community Corrections Rep 3, Juvenile Unit, OPCA
Michele Melendez-McKearin, Community Correction Rep 2, Adult Operations, OPCA
Lisa Karam, Community Corrections Rep 2, Juvenile Unit, OPCA
Margaret Chretien, Community Correction Rep. 2, Re-Entry Unit, OPCA
Kimberly Schiavone, Criminal Justice Prog. Rep. 4, OPCA
LaTrenda Buchanon, Executive Secretary, OPCA

Welcome and Introductions

Robert Maccarone, would like to take a few minutes to review the minutes from the April 17, 2018 Motion to approve the minutes by Linda Shields, Second motion by Commissioner Rocco Pozzi. Motion granted.

Approval of April 17, 2018 Probation Commission Minutes

Motion to approve today's agenda was made by Wayne D'Arcy, second motion made by Lisa Shields, and Commissioner Pozzi. Motion to accept the agenda granted.

Approval of Today's Probation Commission Agenda

Bob would like to announce two new members to the management team, Teresa Scanu-Hansen and Michele Clarke, Congratulations.

Raise the Age Update

Teresa Scanu-Hansen spoke about 16-year-olds as of October 1st that have been charged with felonies. The last recorded date that we have data on is October 21st in NYS; 105 youth arrested as adolescent offenders; of those 75 came from the boroughs of NYC; 30 came from the rest of the State.

The J.O.'s court of Jurisdiction is now handling J.O.'s and A.O.'s

J.O. arrest for the month of October was 25 from NYS, 16 from NYC and 9 from the rest of the State.

As of yet, we do not have J.D. data yet so we do not have a picture of what 16-year-olds charged with misdemeanors. We can look at the removal patterns for the 105 A.O.'s that were arrested in October.

Total removal totaled 59, so there may still be some removals that haven't happened as of yet, this isn't a final number of what we are going to see. 25 of the 59 went to family court and 34 were removed to probation intake. We expect to see more removed to probation intake when we receive more data.

Paul McDonnell asked if Teresa could clarify the types of cases that are not being removed and are taken directly to family court? The offense types consist of: NYC, 19 went to family court for petition, 22 went to probation intake. Of the NYC removals that went to family court there were a Burglary third,

criminal mischief third, grand larceny fourth, criminal possession stolen property fourth, criminal impersonation first. Bob added that all of the cases in NYC are going to the Probation Department as intake to review before they are sent on to petition, he believes that this is something that Judge Mendelson has worked out for all NYC cases.

Teresa also has violent felony data as well, 14 from NYC went to petition, 10 went to probation intake. Of the 14 of the violent felonies in NYC that went to petition, 3 assault second, 1 gang assault second, 8 robbery seconds, 1 robbery first and 1 criminal possession of a weapon first. Also, with regards to removals between NYC and the rest of the State, it's a slightly different pattern in NYC violent felonies and non-violent felonies is about 50-50 to family court and probation in-take and the Rest of State is more 75% going to probation in-take with 25% going to family court when a removal happens. Time frames when it comes to removals, we are seeing different patterns on how quickly this is happening. In NYC 92% of the removals are happening in 6 days or less. In Rest of State 73% of the removals are happening in 6 days or less.

Bob Thanked everyone for their input when it came to Raise the Age, OCA, OCFS, SCOC, DCJS, local Probation Department, Department of Social Services and Sheriff's Departments. It has been truly remarkable in the short amount of time what has been accomplished.

Michele Clarke, Frank Cangiano and Margaret Chretien has a vision to incorporate finding apprenticeship and employment for the people that we serve. The second week of December they will conduct the OWDS Training, December 10-14 here in Albany. This will go on for the next 2-3 weeks.

The Vocational-

Re-Entry Unit also recognizes the need to have mental health and employment education as well as self-sufficient skills.

Bob has mentioned that there will be a new member to the Vocational Re-Entry Unit, Pauling Franz, who comes from Rensselaer County Probation. Welcome.

Margaret Schieferstine, has retired. She played a big role in the Re-Entry Unit along with Margaret Chretien.

Status of proposed regulations in 2017, work groups of probation staff, Commissioner to edit 6 regulations. Edits to 5 of those groups are already made, more information will be added soon.

Caseload Explorer: Phase 1-New Data has been accomplished, and all counties are now up-to-date. Phase 2 has been successfully updated as well. Phase 3 will be mentioned later in the meeting.

Kimberly Schiavone: RTA Applications

5 plans from Counties that are complete, 6 Counties complete, 3 plans that are under review, meeting at 11am. 34 plans-reviewed and are complete, 10 counties we have not received applications from as of yet. Once these are approved, we send over to Budget for final approval.

Linda Shields asked a question is there any new information related to the detention centers. Bob responded, as of yet, there is no new information. We do know that Chautauqua County has no plans for detention center. There has been funding for alternatives for detention, we have stressed the importance of the use of detention centers and working with counties to expand. No youth can be housed in jail facilities. Even if it's a specially designated wing.

DASNY (Dormitory Authority of New York) is looking into a new building to house Y.O. & J.D. populations. We will sit with OCFS to see what size the building will be needed to house this population.

Y.O and J.D., can be housed up to 1 year which causes another need for beds.

The automation that John Adams lead on October 1st, every probation officer in NYS were able to turn on their caseloader explorer functionality and they all worked, all deployments have been accomplished and we are collecting that data. We will have that data with the implementation of our cloud based services, that John will talk a little bit about later.

Training

We are pleased to share with you the training that our unit has been doing, Bob will now turn the training portion over to Patricia Clements and Dan Robertello who have been busy lately.

Patricia Clements

In the April meeting Patricia talked about the Fundamentals Training, since that time we now run a total of 9 of those trainings. We piloted that fourth week of April here in Albany and trained 34 in that particular class. In June, we went to Erie County and trained another 35, Westchester in early July and trained 25, later July in Onondaga we trained 22 and in September we went to Nassau and trained another 22 individuals. We have one more left in Warren County in December and expect 20-22 in that class as well, we also most recently ran our second fundamentals class here in Albany to include the fourth week, but there also have been additional sites. Just to give a landscape of those sites: Monroe County, Erie County and Westchester County are also anchored sites that run their own fundamentals, and they have successfully run their fourth week as well. We purposely put those other sites in locations to the local anchor sites so we could get those anchored trainers in advance of doing their own classes to one of our regionals. So, before Westchester, Erie and Monroe could actually roll out their fourth week, they came to observe one of the other regionals that our staff delivered and then we have a half day of implicit bias training in our week-long training program that we offer training on to help deliver that piece.

We have done a fairly good job of getting people prepared its evidenced in three sites that we have trained and also in the feedback we are getting, we do believe it's been successful. By the end of the Warren County class, there will be roughly 250 people trained. This has all been an OPCA training effort.

We have transitioned significantly in terms of tweaking things from April until now. We still have the same plan with Orbis Partners, we do believe that we are further along in the Contract then we were in April and its very close to nearing the end of the Contract. In 2005 Orbis develop our fundamentals curriculum, its 13 years old now and we have Raise the Age and this fourth week. So, we are going to ask them to all of these components and see if they could make once complete curriculum that would land somewhere around the fourth week mark. Our plan is to have a fully developed, revised curriculum to deliver by October of next year, we were targeting March, but it's much too late. So, a more comfortable time frame would be October. As we look at the 250-300 people trained in helping them understand the Raise the Age Legislation we've really tried to raise the bar on client engagement and on assessment planning and on case planning, laying the foundation for what we think Orbis Partners is going to do. The Contract is not only to revise the fundamentals curriculum but to also go out and deliver YASI training regionally and to also so some coaching and mentoring, the way that this program is going to roll out in fundamentals, is only going to support this effort for what's coming next.

In addition, Ian Grugan (who is not with us today) is preparing a webex on Raise the Age. We've done about 4-5 webex/Webinars thus far, as we speak Broome County is delivering one. We try to get out best practices and tie them together with Raise the Age initiative some that everyone can hear about what's going on to spark some more interest.

Executive Leadership Training is an Annual Training that we do for newly Directors/Deputy Directors who are performing executive level functions within their office. This training is going to be held next week, here in Albany, November 15th and 16th. We have six participants, Albany, Broome, Oswego, Sullivan, Otsego and New York City. We also, have a very well-round panel that will speak to the group on the second day. There are five individuals who are going to be on our panel, these individuals will be given the opportunity to address the group, ask questions and to have an open and honest dialogue. OPCA staff will step out of the room for this discussion.

CBI Training, we've rolled out a number of trainings already from Raise the Age Training to ATI Fidelity Plan which includes Probation. Some of the things that are coming up is a Series of Interacting Journaling train the trainers, with that we were able to put some additional boots on the ground in terms of delivering the facilitator version of the Interacting Journaling. We also did that with both the Courage to Change series the Adult version and the Forward-Thinking Series which is more geared towards

juveniles, now we will run the facilitator version of that. We are going to be running the Forward-Thinking Series in January, there are three classes already scheduled, one here in Albany in the beginning of January, one in Onondaga in the middle of January and later in January in Nassau County. Courage to Change Series, there are four classes starting in Niagara County, Michele Clark, who has been trained as a facilitator and trainer, she will deliver one in November to Niagara County, In December there will be a class held in New York City, January there will be a class in Albany, and the last class will be held in Onondaga County in January. In addition, we still plan on doing our basic motivational interviewing train the trainer. Dave Morally, has been our long-time contractor and has been delivering the MIP piece in the fourth week of fundamentals in addition to doing other classes. He is working on a curriculum that we could roll out to our anchor sites, so we could train these people to deliver that piece. Dan Robertello has been working with the University of Cincinnati to get the EPICS Program, which is a highly-regarded client engagement training. We are trying to get them to come here to do some training, so we hope that in January, potential February we could get that rolled out in the 2019 training year. David Lewis, has been working on trying to get the Decision Points training underway. This is a modified version of Thinking for a Change that allows for more flexibility, we hope to have this on the calendar before 2019 is finished. We have a webex coming up on November 21st at 3pm by Dr. Julia Taniun about Decision points.

Dan Robertello has been working on a training regarding Officer Wellness. He has been developing a training for the Probation professionals, which has become a priority for our unit. Right now, Dan is surveying what's out there, right now there is a very robust training in Monroe and Tompkins County. The plan is to bring those players to the table and evaluate the programs that they have in place and evaluate what the needs are for Probationers and then hopefully put something together to act as a model for the Counties and State to develop their own type of Wellness Training Program, so in house support for officers provided by officers, where it's from within the same county or from different counties.

John: Status of Caseload

Caseload Explorer were turned on October 1st 2018.

Onondaga-11 felony cases, 9 were removed. Very slow move on assessment planning.

No numbers to record as of now, they are complying with volunteer assessment. So far, the response has been good.

Westchester- 5 A.O. cases and they all took the services. Problems are the Judges wants more information than we are able to give.

A statement memo from Judge Cocoma was read stating: No Adolescent Offender shall be held more than 2 hours of questionings, or held for long periods of time.

Phase 3-Purchase with Automon for all Caseload Explorer in NYS:

RTACE Changes

Majority of changes were implemented by October 1st-handful of departments by end of the first week in October

New Voluntary Assessment and Case Planning Case Type

New event to track ATD efforts

Technology-AutoMon Proposal and Contracts

Products Integrated with CE-In support of RTA

CE-Sync-Data Exchange-DCJS

CE Assessments-Includes MAYSI-2-Future Integration with NYCOMPAS and YASI

CE Planning-Automated Case Planning

CE Check-In-Web Reporting & SMS (Text messaging capabilities)

CE Programs & CE Provider-Programs & Provider Management System

Performance Measures for Probation Officers, Supervisors and Directors

Next meeting is on November 29, 2018, at this meeting we will make sure that data/info is being captured. AutoMon Contract for the 1st year will be purchased for 60k, to send CE-Check-In for technology to send text messages and other information. It will also pull data from caseload explorer.

New Business:

Alan Lizotte-purchased a home in Rhode Island, he is still teaching at SUNY, we will be looking to replace Mr. Lizotte soon.

Other Business:

David Lewis:

Domestic Violence report on 9/12- 2 training sessions with Dr. Kirk Williams & Joe D'Tunno. On Domestic Violence Training Instruments. 34 probation officers from 4 different states came to this training officials from DCJS also attended this training. 29 counties left to take this training provided in 2019.

Summer of 2017 survey on Domestic Violence, less than 5% of the counties were not using the screening. We assembled a work group with OVS, DOCCS and some other agencies to get the DVSI up and running, Joe D'Tunno has been instrumental in helping us. 2019 will be the year that all probation departments are trained in using this program.

Interstate Transfers:

337 people were trained at the webex just given by Matthew Charton and Gary Govel.

In 2017, open facing portal victims allowed to register to IVINS instead of going to a State Agency.

National Commissions was looking to discontinue IVINS with a vote of 42-5 in October 2018 to discontinue IVINS as of 12/1/18. Victims would no longer be able to know if probationers were moving or getting out of prison. Apriass is now open to taking over the current IVINS notification after the 12/1/18 date, New York as well as 5 other States will develop a work group to develop a new user friendly design of IVINS. The first kick-off call with States that are interested is next week.

ICAOS 2019 Audit Probation & Parole.

How do we provide ICOTS information for Probation officers in the field?

We have trainings and webex/webinars.

In person training to each of the boroughs in New York City

As well as webex every other month for new users.

NYS warrant notification system:

This system is used for probation and parole to see who has warrants. On 9/21/18 Best of New York Awarded, and Bob accepted the is award. Ten percent of these notifications are for people who are already on probation. Reminder to Departments for E-Focus, Colleen Thorne will take care of this. Update on Annual plans, currently reviewing Annual Plans. We have 46 so far.

Michele M. IID:

Lenny and Michele have been to many sites overall, there are 20 more to cover. Steuben and Tompkins are on the agenda for next month.

Making sure courts and DA's are notified within 5 business days of DWI/Interlocks

Yearly conference creation of affidavits.

We are providing more information to clients.

All Enforcement Training that we have conducted we believe should be shared and collaborated with police.

This year we are beginning more trainings. Over 230 people have been trained already. Michele has been working with DMV on notification automative system in caseload explorer. More trainings are scheduled to start on Monday, November 19, 2018

Next Probation Commission Meeting will be held on April 16, 2019

Meeting adjourned 1:00pm